



**Hotel Reservation Form**  
**7<sup>th</sup> IFSB SUMMIT (2 – 5 MAY 2009)**

|   |  |
|---|--|
| First Name                                      |  |
| Last Name                                       |  |
| Nationality                                     |  |
| Mailing Address                                 |  |
| Email   |  |
| Check – In Date                                 |  |
| Arrival Time and Flight Number                  |  |
| Check – Out Date                                |  |
| Departure Time and Flight Number                |  |
| Credit Card Type / Number / Expiry Date         |  |
| Contact Telephone / Mobile Numbers              |  |
| Fax Number                                      |  |
| Confirmation<br>( To be provided by the Hotel ) | Confirmation No. <span style="float: right;">Confirmed By :</span> |

**Applicable rates\* from 2– 5 May 2010 (Please Tick)**

- ( ) Deluxe Room (Single) – BD 115    ( ) Deluxe Room (Double) – BD 140  
 ( ) Club Room (Single) – BD 190    ( ) Club Room (Double) – BD 215  
 ( ) Club Suite (Single / Double) – BD 290

\* All room rates are inclusive of breakfast

Please note that the above rates are per room per night and are subject to 15% service charge and 5% government levy (compounded i.e.total of 20.75%). The above mentioned room category and rates are contracted by Islamic Finance Service Board with The Ritz-Carlton Bahrain Hotel & Spa.

**Cut-Off Date: Kindly book your room no later than 02<sup>nd</sup> April 2010 in order to avail of the special rate.**

**Cancellation Policy:**

- Any room cancelled on or after 02<sup>nd</sup> April 2010 will be subject to 100% charge of the Total Room Night Revenue, inclusive of the applicable taxes, on the individual guest credit card.

**Any booking without a credit card guarantee will not be confirmed.**

Check-in time in at the Hotel is 1500 hours. For a guaranteed check in before 1500 hours, previous day room rate will apply.

Check-out time is at 1200 hours. Late check out is subject to availability and will be charged accordingly.

From 1200 to 1800 hours – Fifty (50%) of the contracted rate

From 1800 hours onwards – Full day's rate

**For Deluxe room Breakfast, will be served in La Mediterranean Restaurant & for the Club room & Club Suite it will be in the Club Lounge**

**Airport Transfers**

- Private Car @ BD 22 per car per way (for max 3 persons):    ( ) Yes    ( ) No  
 -Private Van @ BD 25 per car per way (for max 5 persons):    ( ) Yes    ( ) No

Kindly send the form to Group Reservations –

Mr. John Paul Sevilla / Ms Michelle Formoso by fax @ 00 973 17 58 0948 or via email to [johnpaul.sevilla@ritzcarlton.com](mailto:johnpaul.sevilla@ritzcarlton.com) / [rc.bahrz.group.reservations@ritzcarlton.com](mailto:rc.bahrz.group.reservations@ritzcarlton.com), with all the details. You can also contact the groups line directly at 00 973 17 58 6870. We shall reply back with a confirmation number for your reservation at the earliest.